



Server & Network Engineer Asset & Helpdesk Assistant Manager



Server & Network Engineer

We are seeking a skilled Server & Network Engineer to manage and support the University's server infrastructure, campus network, and data center operations, ensuring high availability, security, and performance of academic and administrative systems.

Key Responsibilities:

Manage and maintain Windows/Linux servers and virtualization platforms (VMware/Hyper-V).
Administer Active Directory, DNS, DHCP, backups, and disaster recovery.
Configure and support LAN, WAN, Wi-Fi, routers, switches, and firewalls.
Monitor network/server performance and troubleshoot issues.
Ensure cybersecurity, patching, and system uptime for ERP, LMS, and other applications.
Coordinate with vendors, ISPs, and internal departments.

Required Skills:

Windows Server & Linux Administration
Networking (Switches, Routers, Firewalls, Wi-Fi)
Virtualization & Backup Solutions
Strong troubleshooting skills

Qualifications:

B.E./B.Tech / B.Sc / MCA in IT, Computer Science, or related field
3-6 years of relevant experience (Education sector experience preferred)
Certifications (Preferred):
CCNA / Microsoft / VMware

Asset & Helpdesk Assistant Manager

We are looking for an Asset & Helpdesk Assistant Manager to manage IT assets & inventory while coordinating day-to-day IT helpdesk operations across the University. The role ensures accurate asset tracking, timely user support, and smooth coordination between IT teams and vendors.

Key Responsibilities:

Maintain and manage IT asset & inventory lifecycle. Track assets using asset management tools / ERP and ensure accurate records. Coordinate IT Helpdesk operations, ticket allocation, follow-ups, and closures. Ensure SLA compliance and timely resolution of user issues.
Coordinate with vendors for AMC, warranty, repair, and replacements.
Prepare asset reports, audits, and MIS for management.
Support onboarding/offboarding by issuing and recovering IT assets.

Required Skills:

IT Asset & Inventory Management
Helpdesk / Ticketing System Coordination
Vendor & SLA Management
Strong documentation, reporting, and follow-up skills
Working knowledge of hardware, networking devices, and end-user systems

Qualifications:

Graduate/Postgraduate in IT, Computer Science, or related field
2-5 years of experience in IT asset management and helpdesk operations

SCAN TO APPLY



D.Y.Patil International University

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<https://bit.ly/HiringDYPIU>